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**United Kingdom-Maidstone: Audio-visual equipment  
2015/S 197-356635**

**Contract notice**

**Supplies**

Directive 2004/18/EC

**Section I: Contracting authority**

I.1) **Name, addresses and contact point(s)**

Kent County Council (Via KCS Professional Services)

County Hall, Maidstone, Kent

For the attention of: Mr Michael Smith

ME14 1XQ Maidstone

UNITED KINGDOM

Telephone: +44 1622236767

E-mail: [psg@commercialservices.org.uk](mailto:psg@commercialservices.org.uk)

**Internet address(es):**

General address of the contracting authority: <http://www.procurementservicesgroup.org.uk>

**Further information can be obtained from:**

Kent County Council (Via KCS Professional Services)

County Hall, Maidstone, Kent

For the attention of: Mr Michael Smith

ME14 1XQ Maidstone

UNITED KINGDOM

Telephone: +44 1622236767

E-mail: [psg@commercialservices.org.uk](mailto:psg@commercialservices.org.uk)

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Kent County Council (Via KCS Professional Services)

County Hall, Maidstone, Kent

For the attention of: Mr Michael Smith

ME14 1XQ Maidstone

UNITED KINGDOM

Telephone: +44 1622236767

E-mail: [psg@commercialservices.org.uk](mailto:psg@commercialservices.org.uk)

**Tenders or requests to participate must be sent to:**

Kent County Council (Via KCS Professional Services)

County Hall, Maidstone, Kent

For the attention of: Mr Michael Smith

ME14 1XQ Maidstone

UNITED KINGDOM

Telephone: +44 1622236767

E-mail: [psg@commercialservices.org.uk](mailto:psg@commercialservices.org.uk)

I.2) **Type of the contracting authority**

Regional or local authority

I.3) **Main activity**

General public services

I.4) **Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: yes

Hertfordshire County Council

County Hall, Pegs Lane, Hertfordshire

SG13 8DQ Hertford

UNITED KINGDOM

Hampshire County Council

The Castle, Hampshire

SO23 8UJ Winchester

UNITED KINGDOM

Suffolk County Council

Endeavour House, 8 Russell Road

IP1 2BX Ipswich

UNITED KINGDOM

Dorset County Council

County Hall, Colliton Park

DT1 1XJ Dorchester

UNITED KINGDOM

Coventry City Council

Council House Reception, Earl Street

CV1 5RR Coventry

UNITED KINGDOM

KCS Professional Services (Kent County Council)

1 Abbey Wood Road, Kings Hill

ME14 4YT West Malling

UNITED KINGDOM

**Section II: Object of the contract**

II.1) **Description**

II.1.1) **Title attributed to the contract by the contracting authority:**

Supply of Interactive Audio Visual and IT Hardware Solutions and Consultancy.

II.1.2) **Type of contract and location of works, place of delivery or of performance**

Supplies

Purchase

NUTS code UK

II.1.3) **Information about a public contract, a framework agreement or a dynamic purchasing system (DPS)**

The notice involves the establishment of a framework agreement

II.1.4) **Information on framework agreement**

Framework agreement with several operators

Number of participants to the framework agreement envisaged: 6

**Duration of the framework agreement**

Duration in years: 4

**Estimated total value of purchases for the entire duration of the framework agreement**

Estimated value excluding VAT:

Range: between 15 000 000 and 50 000 000 GBP

**II.1.5) Short description of the contract or purchase(s)**

Kent County Council (the Council) is the largest local authority in England covering an area of 3 500 km<sup>2</sup>. It has an annual expenditure of circa. 1 000 000 000 GBP on goods and services and a population of 1 500 000. The Council provides a wide range of personal and strategic services on behalf of its residents, operating in partnership with 12 district councils and 289 parish/town councils. Commercial Services is one of the largest trading organisations of its kind in Europe with a turnover in excess of 600 000 000 GBP and employing over 700 people from its base in Kent. Tracing its roots back to 1902, as an education stores department for Kent County Council, Commercial Services has subsequently grown organically to supply an ever-increasing range of best value goods and services to other publicly funded organisations. These include local government, education establishments, the care sector and the emergency services. KCS Professional Services, is a trading unit of Commercial Services and provides a purchasing, warehousing and distribution service to a wide ranging customer base within local government and associated public bodies in Kent, neighbouring counties and across the UK. The Central Buying Consortium (CBC) is a group of County, Borough and City Councils. The purpose of which is to improve the effectiveness, by co-ordination, of local authority purchasing with the object of effecting savings in public expenditure for the benefit of its members. CBC procures approximately 750 000 000 GBP goods and services per annum. In accordance with best procurement practice, EU and UK Procurement Directives and Regulations, Kent County Council via KCS Professional Services wishes to create a Framework Agreement (the Agreement) for the supply and delivery of Interactive Audio Visual, IT Hardware Solutions and Consultancy. The procurement process adopted by the Contracting Authority is based upon the 'Open' Procedure, as detailed in the 'Public Contract Regulations 2015'.

**II.1.6) Common procurement vocabulary (CPV)**

32321200, 30200000, 32321300, 51000000

**II.1.7) Information about Government Procurement Agreement (GPA)**

The contract is covered by the Government Procurement Agreement (GPA): no

**II.1.8) Lots**

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

**II.1.9) Information about variants**

Variants will be accepted: no

**II.2) Quantity or scope of the contract**

**II.2.1) Total quantity or scope:**

Kent County Council (the Council) is the largest local authority in England covering an area of 3 500 km<sup>2</sup>. It has an annual expenditure of circa. 1 000 000 000 on goods and services and a population of 1 500 000. The Council provides a wide range of personal and strategic services on behalf of its residents, operating in partnership with 12 district councils and 289 parish/town councils. Commercial Services is one of the largest trading organisations of its kind in Europe with a turnover in excess of 600 000 000 GBP and employing over 700 people from its base in Kent. Tracing its roots back to 1902, as an education stores department for Kent County Council, Commercial Services has subsequently grown organically to supply an ever-increasing range of best value goods and services to other publicly funded organisations. These include local government,

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II.2.2) **Information about options**

Options: no

II.2.3) **Information about renewals**

This contract is subject to renewal: no

II.3) **Duration of the contract or time limit for completion**

Duration in months: 48 (from the award of the contract)

**Information about lots**

Lot No: 1

Lot title: Interactive and Audio Visual Technologies

1) **Short description**

Lot 1 covers: delivery, installation and/or integration and on-going support and maintenance of Audio Visual (AV) equipment. All products purchased and delivered under this agreement shall be new and come with manufacturer's warranty therefore Suppliers must quote pricing for compliant products. This Lot will include, but is not limited to, the following product/service areas during the framework and any subsequent Further Competitions that may extend beyond framework expiry: interactive Products and Solutions, Audio including Soundfield Systems, Conferencing systems, Digital signage, Equipment to be used for the installation and integration of AV equipment, Image capture devices, Installation and integration, IPTV, Maintenance, Multi-media, Mobile systems, Networking, Projectors, Replacement parts, including lamps, Room control systems, Servicing, Software licensing of AV products, Training, Visual products, including TV's, Wireless support in the use of AV equipment.

2) **Common procurement vocabulary (CPV)**

32321200

3) **Quantity or scope**

4) **Indication about different date for duration of contract or starting/completion**

Duration in months: 0 (from the award of the contract)

5) **Additional information about lots**

Lot No: 2

Lot title: IT Hardware Solutions

1) **Short description**

Lot 2 is for the provision of IT hardware. Hardware solutions and installations can also be procured. When procuring a solution, appropriate software may be provided under this lot provided the hardware forms the majority of the requirement. All products purchased and delivered under this agreement shall be new and come with Manufacturers Warranty therefore Suppliers must quote pricing for compliant products. This Lot will include,

but is not limited to, the following product/service areas during the framework and any subsequent Further Competitions that may extend beyond framework expiry: Desktop PC's, Laptops, Tablets Thin client Servers, Storage devices, E-Readers, Desktop Printers.

- 2) **Common procurement vocabulary (CPV)**  
30000000
- 3) **Quantity or scope**
- 4) **Indication about different date for duration of contract or starting/completion**  
Duration in months: 0 (from the award of the contract)
- 5) **Additional information about lots**

Lot No: 3

Lot title: IT and Audio Visual Spares

- 1) **Short description**  
Lot 3 is specifically for the procurement of spare parts for IT and AV Equipment. All products purchased and delivered under this agreement shall be new and come with any relevant Manufacturers Warranty therefore Suppliers must only quote pricing for compliant products. The spares procured under this Lot will be used in the repair and maintenance of the following types of equipment:
  - Data projectors;
  - Interactive whiteboards;
  - PCs, monitors and laptops;
  - iPads and Macs;
  - Tablets;
  - Printers;
  - Office equipment, including shredders and laminators;
  - TVs and DVD players;
  - Music keyboards and amplifiers;
  - School theatre and stage equipment.
- 2) **Common procurement vocabulary (CPV)**  
32321200, 32321300
- 3) **Quantity or scope**
- 4) **Indication about different date for duration of contract or starting/completion**  
Duration in months: 0 (from the award of the contract)
- 5) **Additional information about lots**

Lot No: 4

Lot title: AV, IT and Mechanical and Engineering Consultancy

- 1) **Short description**  
Lot 4 covers Consultancy on Audio Visual, IT and any other Associated Products for new builds as well as refurbishments.
- 2) **Common procurement vocabulary (CPV)**  
72110000
- 3) **Quantity or scope**
- 4) **Indication about different date for duration of contract or starting/completion**  
Duration in months: 0 (from the award of the contract)
- 5) **Additional information about lots**

Lot No: 5

Lot title: Provision, Installation, Commissioning, Service and Support

- 1) **Short description**  
This Lot 5 is concerned with the delivery and management of larger 'project' type requirements.
- 2) **Common procurement vocabulary (CPV)**  
51000000
- 3) **Quantity or scope**
- 4) **Indication about different date for duration of contract or starting/completion**  
Duration in months: 0 (from the award of the contract)
- 5) **Additional information about lots**

**Section III: Legal, economic, financial and technical information**

- III.1) **Conditions relating to the contract**
  - III.1.1) **Deposits and guarantees required:**
  - III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:**
  - III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**
  - III.1.4) **Other particular conditions**  
The performance of the contract is subject to particular conditions: no
- III.2) **Conditions for participation**
  - III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers**
  - III.2.2) **Economic and financial ability**
  - III.2.3) **Technical capacity**
  - III.2.4) **Information about reserved contracts**
- III.3) **Conditions specific to services contracts**
  - III.3.1) **Information about a particular profession**  
Execution of the service is reserved to a particular profession: no
  - III.3.2) **Staff responsible for the execution of the service**  
Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service: no

**Section IV: Procedure**

- IV.1) **Type of procedure**
  - IV.1.1) **Type of procedure**  
Open
  - IV.1.2) **Limitations on the number of operators who will be invited to tender or to participate**  
Envisaged minimum number 6: and maximum number 30
  - IV.1.3) **Reduction of the number of operators during the negotiation or dialogue**  
Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no
- IV.2) **Award criteria**
  - IV.2.1) **Award criteria**

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document

**IV.2.2) Information about electronic auction**

An electronic auction will be used: no

**IV.3) Administrative information**

**IV.3.1) File reference number attributed by the contracting authority:**

Y16019

**IV.3.2) Previous publication(s) concerning the same contract**

**IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

**IV.3.4) Time limit for receipt of tenders or requests to participate**

9.11.2015 - 14:00

**IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6) Language(s) in which tenders or requests to participate may be drawn up**

English.

**IV.3.7) Minimum time frame during which the tenderer must maintain the tender**

in days: 120 (from the date stated for receipt of tender)

**IV.3.8) Conditions for opening of tenders**

Date: 9.11.2015 - 14:30

Persons authorised to be present at the opening of tenders: no

**Section VI: Complementary information**

**VI.1) Information about recurrence**

This is a recurrent procurement: no

**VI.2) Information about European Union funds**

The contract is related to a project and/or programme financed by European Union funds: no

**VI.3) Additional information**

This opportunity will be completed electronically via ProContract, a site run by Due North. Interested organisations should go to [www.kentbusinessportal.org.uk](http://www.kentbusinessportal.org.uk) to register and express interest. To express interest select 'Current Opportunities', from the 'Organisation' drop down box select 'Commercial Services', click search and select the appropriate opportunity. Once you have successfully expressed interest via the portal you will be sent an email directing you to the ProContract site from which you will be able to access and download the invitation to tender documentation and any other relevant information. This email should be retained, as it will contain your direct link to the ProContract portal, for information purposes only the link is [www.kentbusinessportal.org.uk/procontract/supplier.nsf](http://www.kentbusinessportal.org.uk/procontract/supplier.nsf) do not use this link now. Tenderers should also note that final submissions must be made via ProContract, no other submission route is permitted. Failure to follow this path will result in the tender submission being disregarded. All documents pertaining to this opportunity will be available for download via the procontract portal from the outset. Please ensure you are able to download all files immediately after accessing the ProContract portal. Those Authorities or buying organisations that will be using the Agreement from the outset are: Hertfordshire County Council Hampshire County Council Kent County Council (via KCS Professional Services) Suffolk County Council Dorset County Council Coventry County Council Other public bodies will have access to this Agreement but may only do so with the agreement of the Contracting Authority. Those organisations who may wish to access this Agreement will be members, affiliates and associates of the CBC Group, the Police Service, the Fire Service, the NHS and NHS Trusts,

third sector organisations, academic centres (including Academies), publicly funded organisations and publicly owned private companies, operating within the geographic boundaries of the United Kingdom, Channel Islands and Northern Ireland. The Agreement will also be open for use by all other local authorities and public sector bodies. Full details of the classification of potential Contracting Bodies and End User's geographical areas and organisation classifications are detailed as follows: Regions in England:

main regions:

- East Midlands;
- West Midlands;
- East of England;
- South East;
- South West;
- North West;
- North East;
- Yorkshire and Humber;

— London or to individual administering Councils. See link: <http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/index.htm>

— Northern Ireland: administered across 26 Districts of Northern Ireland. See link: <http://www.nidirect.gov.uk/local-councils-in-northern-ireland>

— Scotland: administered across 32 Council areas. See link: <http://www.cosla.gov.uk/scottish-local-government>

— Wales: administered across 22 Council areas. See link: <http://wales.gov.uk/topics/localgovernment/?skip=1&lang=en>

Classification of End User Organisations Local Authority Councils: County, Unitary, District, Borough, and Metropolitan Councils (Parish and Community Councils are also permissible users). See link: <http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/index.htm>

Educational Establishments: Nursery School, Primary School, Middle or High School, Secondary School, Academy, Special School, Pupil Referral Unit (PRU), Further Education College, University. See links: <http://www.schoolswebdirectory.co.uk/index.php><http://www.ukschoolsdirectory.net/> [www.education.gov.uk/edubase](http://www.education.gov.uk/edubase) [www.hefce.ac.uk](http://www.hefce.ac.uk) <http://www.universitiesuk.ac.uk/aboutus/members/Pages/default.aspx> <http://www.police.uk/forces.htm>

Fire and Rescue and Maritime and Coastguard Agency Emergency Services: See links: <http://www.fireservice.co.uk/><http://www.nifrs.org/><http://www.mcga.gov.uk/c4mca/mcga07-home.htm>

NHS Bodies, the HSC (Northern Ireland) and Ambulance Services: See links: <http://www.nhs.uk/ServiceDirectories/Pages/AcuteTrustListing.aspx><http://www.hscni.net/index.php?link=trusts><http://www.show.scot.nhs.uk/organisations/index.aspx><http://www.scottishambulance.com/AboutUs/HowWeOrganised.aspx><http://www.wales.nhs.uk/nhswalesaboutus/structure>

Central Government Departments and their Agencies: See link: <http://www.direct.gov.uk/en/DI1/Directories/A-ZOfCentralGovernment/index.htm>

Registered Charities: See links: [http://www.charitycommission.gov.uk/About\\_us/Regulation/Registering\\_charities\\_index.aspx](http://www.charitycommission.gov.uk/About_us/Regulation/Registering_charities_index.aspx)<http://www.oscr.org.uk/><http://www.nidirect.gov.uk/index/contacts/contacts-az.htm/housing-associations-contact>

Registered Social Landlords: Government-funded, not-for-profit organisations that provide affordable housing. They include housing associations, trusts and cooperatives. See link: <http://www.idea.gov.uk/idk/core/page.do?pagelD=7175736><http://www.nhfdirectory.co.uk><http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/index.htm>



Northern Ireland: Administered across 11 Council areas. See link:<http://www.nidirect.gov.uk/local-councils-in-northern-ireland>

Scotland: Administered across 32 Council areas. See link:<http://www.cosla.gov.uk/scottish-local-government>

Wales: Administered across 22 Council areas. See link:[http://wales.gov.uk/topics/localgovernment/?](http://wales.gov.uk/topics/localgovernment/?skip=1&lang=en)

[skip=1&lang=en](http://wales.gov.uk/topics/localgovernment/?skip=1&lang=en)

Suppliers are advised that the Contracting Authority, its affiliates and/or authorised users, reserve the right to supply the tendered products, services, and commodities to companies that have a majority public sector ownership by any of the public sector bodies referred to above during the Agreement period as stated in this document, for the purpose of selling to other public, private and third sector organisations.

VI.4) **Procedures for appeal**

VI.4.1) **Body responsible for appeal procedures**

VI.4.2) **Lodging of appeals**

VI.4.3) **Service from which information about the lodging of appeals may be obtained**

VI.5) **Date of dispatch of this notice:**

6.10.2015